

# School Emergency Drills 2020-2021 Documentation Form

## Type of Drill

Fire Drill (5 required)

Tornado Drill (2 required)

Lock Down/Shelter in Place Drill (3 required)

## Time of Drill

In Class

Class Change

Recess

Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 9/18/2020 Time drill was held: 8:30 a.m.

This report is for Fire Drill: # 1 of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: *Susan E. Klauer*

Name of School Principal/or Designee: \_\_\_\_\_

Signature of Principal/or Designee: \_\_\_\_\_

Date Posted to Website: 10/2020

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or Intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.

# School Emergency Drills 2020-2021 Documentation Form

## Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

## Time of Drill

- In Class
- Class Change
- Recess
- Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 9/23/2020 Time drill was held: 11:45 a.m.

This report is for Fire Drill: # 2 of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: \_\_\_\_\_

Signature of Principal/or Designee: \_\_\_\_\_

Date Posted to Website: 10/2020

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or Intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.

Note: Fire Department was contacted for a walk-through. Fire Alarm Company contacted to reset system.

# School Emergency Drills 2020-2021 Documentation Form

## Type of Drill

Fire Drill (5 required)

Tornado Drill (2 required)

Lock Down/Shelter in Place Drill (3 required)

## Time of Drill

In Class

Class Change

Recess

Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 10/21/2020 Time drill was held: 1:50 p.m.

This report is for Fire Drill: # 3 of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: \_\_\_\_\_

Signature of Principal/or Designee: \_\_\_\_\_

Date Posted to Website: 10/2020

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Note: Fire Department was contacted for a walk-through. Fire Alarm Company contacted to reset system.

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## Type of Drill

Fire Drill (5 required)

Tornado Drill (2 required)

Lock Down/Shelter in Place Drill (3 required)

## Time of Drill

In Class

Class Change

Recess

Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 11/11/2020 Time drill was held: 8:50 am ( pm am)

This report is for Fire Drill: # of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # 1 of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: \_\_\_\_\_

Signature of Principal/or Designee: \_\_\_\_\_

Date Posted to Website: 11/2020

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or Intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.

# School Emergency Drills 2020-2021 Documentation Form

## Type of Drill

- Fire Drill (5 required)  
Tornado Drill (2 required)  
 Lock Down/Shelter in Place Drill (3 required)

## Time of Drill

- In Class  
 Class Change  
Recess  
Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 12/03/2020 Time drill was held: 1:45 pm ( pm am)

This report is for Fire Drill: # of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # 2 of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: \_\_\_\_\_

Signature of Principal/or Designee: \_\_\_\_\_

Date Posted to Website: 12/2020

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or Intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.

# School Emergency Drills 2020-2021 Documentation Form

## Type of Drill

- Fire Drill (5 required)  
Tornado Drill (2 required)  
 Lock Down/Shelter in Place Drill (3 required)

## Time of Drill

- In Class  
 Class Change  
Recess  
Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 1/25/2021 Time drill was held: 9:45 am ( pm am)

This report is for Fire Drill: # of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # 3 of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: \_\_\_\_\_

Signature of Principal/or Designee: \_\_\_\_\_

Date Posted to Website: 1/2021

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or Intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.

# School Emergency Drills 2020-2021 Documentation Form

## Type of Drill

- Fire Drill (5 required)  
X Tornado Drill (2 required)  
Lock Down/Shelter in Place Drill (3 required)

## Time of Drill

- X In Class  
Class Change  
Recess  
Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 2/23/2021 Time drill was held: 9:25 am ( pm am)

This report is for Fire Drill: # of 5

This report is for Tornado Drill: #1 of 2

This report is for Lock-Down Drill: # of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: \_\_\_\_\_

Signature of Principal/or Designee: \_\_\_\_\_

Date Posted to Website: 2/2021

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or Intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.