

School Emergency Drills 2019-2020 Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- In Class
- Class Change
- Recess
- Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 9/4/19 Time drill was held: 9:45 a.m.

This report is for Fire Drill: # 1 of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: _____

Signature of Principal/or Designee: _____

Date Posted to Website: 9/2019

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or Intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.

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Time of Drill

- In Class
- Class Change
- Recess
- Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 10/11/19 Time drill was held: 8:11 a.m.

This report is for Fire Drill: # 2 of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: *Susan E. Klauer*

Name of School Principal/or Designee: _____

Signature of Principal/or Designee: _____

Date Posted to Website: 10/2019

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Time of Drill

- In Class
- Class Change
- Recess
- Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 11/4/19 Time drill was held: 1:40 p.m.

This report is for Fire Drill: # 3 of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: _____

Signature of Principal/or Designee: _____

Date Posted to Website: 11/2019

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Time of Drill

- In Class
Class Change
Recess
Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 9/24/19 Time drill was held: 1:45 p.m.

This report is for Fire Drill: # of 5

This report is for Tornado Drill: #1 of 2

This report is for Lock-Down Drill: # of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: _____

Signature of Principal/or Designee: _____

Date Posted to Website: _____

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Time of Drill

- In Class
Class Change
Recess
Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 10/18/19 Time drill was held: 1:35 pm (pm am)

This report is for Fire Drill: # of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # 1 of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: _____

Signature of Principal/or Designee: _____

Date Posted to Website: _____

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Time of Drill

- In Class
- Class Change
- Recess
- Other out of Class Event

Name of Reporting School: Trinity Lutheran School

Date of Drill: 12/10/19 Time drill was held: 9:05 a.m.

This report is for Fire Drill: # of 5

This report is for Tornado Drill: # of 2

This report is for Lock-Down Drill: # 2 of 3

Name of person conducting drill: Susan Klauer

Title of person conducting drill: Principal

Signature of person conducting drill: Susan E. Klauer

Name of School Principal/or Designee: _____

Signature of Principal/or Designee: _____

Date Posted to Website: _____

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